



ADVISORY NO. 7 – 2021

TO : ALL ALIEN EMPLOYMENT PERMIT (AEP) CLIENTS

SUBJECT : Submission of Proof of Publication

DATE : 10 June 2021

Please be informed that Section 5 of Department Order 221, series of 2021 requires the employer to publish job vacancy being applied for by the foreign national in a newspaper of general circulation.

Submission of proof of publication of job vacancy in a newspaper for the online application should contain the name of newspaper, date of publication and number of job vacancies. The following proofs shall be accepted:


1. Affidavit of publication issued by the publisher; and
2. News clippings containing the date of publication and name of newspaper where it is published. (see attached sample)

Only the positions contained in the proof of publication being submitted to this Office will be accepted when filing the application for the issuance of Alien Employment Permit.

We reiterate that pursuant to Advisory 04, series 2021 dated 14 May 2021 duly signed by Secretary Silvestre H. Bello III, ***"publication of vacancy/ies shall be made at least fifteen (15) calendar days prior to the application of AEP, and shall be valid and effective within thirty (30) days from the date of publication in a newspaper of general circulation."***

For further inquiries and clarification, please contact us at 82433594/8400-6011 and look for Ms. Chelsea Lopez.

Please be guided accordingly.


Atty. SARAH BUENA S. MIRASOL
Regional Director

REGIONAL OFFICE

Website: www.ncr.dole.gov.ph Email: dolencr2008@yahoo.com; dolencr2008@gmail.com Telefax: 8400-6242/8400-6241/8400-3918/8303-0367

CAMANAVA FIELD OFFICE

5th Flr. Araneta Square Center, Monumento Circle, Quezon City
☎ 8282-1842; 8283-5044; 8367-3188 (fax)

MANILA FIELD OFFICE

4/F DY International Bldg., 1650 Gen. Malvar cor. San Marcelino, Malate, Manila
☎ 8302-9270; 8244-1318; 8244-1532; 8302-9269 (fax)

MAKATI-PASAY FIELD OFFICE

2nd Flr., ECC Bldg., Sen. Gil Puyat Ave., Makati City
☎ 8772-8210; 8800-7211; 8800-7211; 8336-5062 (fax)

PAPAMAMARISAN FIELD OFFICE

4th Flr., No. 17 Rudgen Bldg., Brgy. San Antonio, Pasig City
☎ 8477-3630; 8532-4236; 8534-3893

MUNTAPARLAS FIELD OFFICE

263 Valenzuela Bldg., Alabang-Zapote Rd. Pamplona, Las Piñas City
☎ 8815-0086; 8808-6165; 8808-0422 (fax)

QUEZON CITY FIELD OFFICE

4th Flr., Arcadia Bldg., Quezon Ave., Quezon City
☎ 8921-4973; 8376-5983 (fax)

FOR IMMEDIATE HIRING

926 VACANT POSITIONS

- > 686 CHINESE CUSTOMER SERVICE
- > 90 MALAYSIAN CUSTOMER SERVICE
- > 70 VIETNAMESE CUSTOMER SERVICE
- > 30 INDONESIAN CUSTOMER SERVICE
- > 50 MYANMARI CUSTOMER SERVICE

REQUIREMENTS:

- 18-55 yrs. old.
- With at least 6 months customer service experience.
- With good oral and written communication skills.
- Knowledgeable in computer applications.

Interested applicants may submit their application thru email at rowena@neworientalclub888.ph or contact Ms. Rowena Chan at 09175180164.

NEW ORIENTAL CLUB888 addresses:

- SKY GARAGE BLDG., ASEANA AVENUE, ENTERTAINMENT CITY, TAMBO, PARAÑAQUE CITY.
- 1331 PEARL PLAZA BLDG., QUIRINO AVE., TAMBO, PARAÑAQUE CITY.
- 8/F ECOPLAZA 2305 DON CHINO ROCES AVENUE, MAKATI CITY.
- 15/F ROBINSON JR SUMMIT CENTER 6783 AYALA AVE., MAKATI CITY.
- 1829 L.M. GUERRERO ST., MALATE, MANILA.

SA RIVENDELL GLOBAL SUPPORT, INC.

IS NOW HIRING!!!

505 VACANT POSITIONS

- > 305 CHINESE CUSTOMER SERVICE
- > 50 MALAYSIAN CUSTOMER SERVICE
- > 50 VIETNAMESE CUSTOMER SERVICE
- > 50 INDONESIAN CUSTOMER SERVICE
- > 50 MYANMARI CUSTOMER SERVICE

QUALIFICATIONS:

- 18 & above not beyond 55 yrs. Old.
- With experience of Customer Service at least 6 month
- With good oral and written communication skills.
- With knowledge in computer applications.

Submit your applications thru email at SA.RIVENDELLGLOBALSUPP.PH@GMA contact Ms. Millie Anne Francisco at 09171545659.

SA RIVENDELL GLOBAL SUPPORT, INC. addresses:

- 9-11 FLR. THE BIOPOLIS BLDG. MACAPAGAL BLVD., BRGY. 076, P.
- 2741 P. ZAMORA, BRGY. 97, PASAY CITY, PHILIPPINES
- 5TH & 7TH FLOOR STAR CRUISES CE ANDREWS DRIVE, NEWPORT CITY, BRGY. 183, PASAY CITY

News

BusinessMirror

Tuesday, May 18, 2021

ions of ex- ensure that the final version of the Senate bill will be respon-
sive to the needs of those concerned.

Address: 3rd Floor Salcedo One Center, 170 Salcedo St., San Lorenzo Makati City

SERVICE REPRESENTATIVE

- * Highschool Graduate in Chinese Curriculum
- * Can speak and write fluent Chinese Mandarin Language
- * Can operate Computer in Chinese Mandarin Characters

BILLION DRAGON OUTSOURCE PHILS., INC.

ONE TOWNSQUARE PLACE BPO BLDG. ALABANG ZAPOTE ROAD ALAMAZA UNO, LAS PINAS CITY

Reynaldodoronila.BDP101@gmail.com

SERVICE REPRESENTATIVE

- * Highschool Graduate in Chinese Curriculum
- * Can speak and write fluent Chinese Mandarin Language
- * Can operate Computer in Chinese Mandarin Characters

FAREAST OUTSOURCE PROCESSING INC

7TH TO 9TH FLOOR, NU TOWER, MOA CORAL WAY, BRGY 076, PASAY CITY

AnjellaDizon.FOP101@gmail.com

JOB OPENING

- > MARKETING CONSULTANT (MANDARIN SPEAKING CLIENTS) - 20 vacancies
- > MARKETING SPECIALIST (MANDARIN SPEAKING) - 30 vacancies

- * Preferably 6 months experience with the above position.
- * Can multi-task and keen to details.
- * Any nationality who can speak and write Chinese fluently.

FLY ASIAN INTERNATIONAL CORPORATION

EIGHTY ONE NEWPORT BLVD. NEWPORT CITY, VA, BRGY. 183 PASAY CITY

Email Add: flyasian.va@gmail.com

JOB VACANCY

JOB POSITION:	MANAGER OPEN+ DEPLOYMENT
QUALIFICATION:	Coordinates the IOS deployment for all affiliates & functions in the cluster in line with PM global direction for ultimately implementing an integrated operating system. This includes leading the OPEN+ implementation and deployment within the cluster with the support of all affiliates OPEN+ Managers.
COMPANY NAME:	PMETC, Inc.
ADDRESS:	Plant C & D, Champaca Street, Barangay Fortune, Parang, Marikina City 1809
CONTACT DETAILS:	Alfredolr.Antone@pml.com

[illegible]

BusinessMirror

A broader look at today's business

REPUBLIC OF THE PHILIPPINES)
MAKATI

) S.S.

AFFIDAVIT OF PUBLICATION

I, **LEONIDA G. GARCIA**, of legal age, Filipino and residing at c/o **PHILIPPINE BUSINESS DAILY MIRROR PUBLISHING, INC.** 3/F Dominga Bldg. III Annex, 2113 Chino Roces corner Dela Rosa Streets, Makati City, Philippines, after having been duly sworn to in accordance with the law, hereby declare and testify:

That I am the Credit & Collection Staff of **BUSINESS MIRROR**, a newspaper published in English, edited and printed in Metro Manila, and circulated nationwide daily from Monday to Sunday with editorial and business address at 3/F Dominga Bldg. III Annex, 2113 Chino Roces cor. Dela Rosa Street, Makati City.

That the
PLACE AD

APPLICANT/PETITIONER

SEEKTOP SERVICE MANAGEMENT INC.
(Job Vacancy)
Customer Relation Representative
(Mandarin Translation)

text of which could be read/deed as follows:

AS PER ATTACHED

has been published in **BusinessMirror** in its issue/s May 15, 2021.

AFFIANT FURTHER SAYETH NAUGHT
Manila, Philippines


LEONIDA G. GARCIA
Affiant

SUBSCRIBED and SWORN to before-me this
_____ day of _____, 2021 at Makati City, Metro
Manila,
Philippines. **17 MAY 2021**

Affiant exhibited to me her TIN ID No. 214-787-675-000
& SSS ID No. 33-6140749-1 with picture.

Doc.No. 33
Page No. 7
Book No. 170
Series of 2021.

ATTY. DWIGHT M. GALARRITA
NOTARY PUBLIC FOR MAKATI CITY
UNTIL DECEMBER 31, 2021
APPOINTMENT NO. M-264 (2020-2021)
PTR NO. 175-217 / 1-7-2020 / MAKATI CITY

JOB VACANCY	
CUSTOMER RELATION REPRESENTATIVE (MANDARIN TRANSLATION)	<ul style="list-style-type: none">• Thorough, extensive, fluency and proficiency in Mandarin or any Chinese major languages.• Efficiency in producing information, transcribing, formatting, inputting, editing, retrieving, copying, and transmitting text data, and graphics from English to Mandarin and Mandarin to English.• With consistency style and tone, smooth transitions and eliminates wordiness, triteness and jargon, especially in multi-author documents.• Knows how to attract potential customers by providing information about products and services of the company.
JOB POSITION	
QUALIFICATION	
COMPANY NAME	SEEKTOP SERVICE MANAGEMENT INC.
ADDRESS	25/F ALPHALAND CORPORATE TOWER, 7232 AYALA AVE. EXTN. COR. MALLIGAY ST., BEL-AIR, MAKATI CITY
CONTACT DETAILS/ CONTACT PERSON	09053204918 / seektopservicemanagementinc@gmail.com JENNY ROSE B. ZAFICO HUMAN RESOURCE AND